

# BSLC Council Meeting Minutes

24 MARCH2008

7:00PM

CONFERENCE ROOM

<b>MEETING CHAIR</b>	Bill Boltz		
<b>COUNCIL MEMBERS</b>	Bill Boltz, Reggie Drout, Charles Durrenberger, Jack Foote Terri Lappin, Greg Ogden, Pete Pederson		
<b>INVITED ATTENDEES</b>	Jennifer Randle (Treasurer), Kim Ogden (Education Ministry)		
<b>VISITORS</b>			
<b>CALLED TO ORDER AT</b>	7:03pm		
<b>DEVOTIONS BY</b>	Pete Pederson	<b>FAITH SHARING BY</b>	Reggie Drout

## 1. Education Ministry Team

Kim Ogden

12 min

Discussion: No unification between children's and adult's education (Sunday School, Youth, Adult Forum, etc) program. Meetings planned between those targeted groups. Akaloo (akaloo.com) offers curriculum for K through adult that could be considered. Discussed need for Sunday School teachers (2 per class at same time).

### Action items

Add Charles (liaison) to Kim's distribution list

### Person Responsible

Kim Ogden

### Deadline

Next council mtg

## 2. VBS

KimOgden

11 min

Discussion: Logistics for advertising and its impact on teachers and program. Attendance has been 80 – 115 recently. Last few years (3?) have been in coordination with Dove of Peace; most teachers were from BSLC. Suggested change of style (Wed evening with dinner, family oriented); other churches (Our Savior's) have done this. Something to consider but low attendance at Lent Suppers should be considered. VBS is an outreach to community; do we know how many become members? No one has offered to run VBS. This will be discussed in Kim's upcoming meeting with Pastor Kate.

### Action items

VBS appointment discussion

### Person Responsible

Kim Ogden/Pastor Kate

### Deadline

Next council mtg

## 3. Approval of Feb 2008 minutes

All

1 min

M/S/C to approve Feb 2008 minutes.

## 4. Pastor's Monthly Report

Bill Boltz

1 min

Discussion: Pastor Kate had foot surgery today, is doing well and is at home.

## 5. Treasurer's Report and Budget Review

40 min

Discussion: Question - What should we look at in financial reports? Balance sheet, check difference between Assets and Liabilities. What's left over is for operation of church. Then look at P&L and read Herb's comments. Discussion about how budget is distributed over the year. This depends on program. Example is Academy where income comes in all at once but expenses are distributed over 10 months of the year.

Discussion about over budgeted items and methods to reduce ministry team budget over runs.

Plans for outside audit, not much response from UA, maybe doable for next year. Resurrection might be interested in swapping audit committees.

Cup of Cold Water fund discussed. There is no formal decision for how to spend this money. Social Ministries was told they could use CCW for their humanitarian expenses

There are questions about how is Bell Choir fund is managed? What is it used for? How is Bell Choir director paid? Funds from Bell Fund need to be transferred to Personnel to cover Bell director's pay.

The difference between the cost of the new air conditioner and what was budgeted for was paid from the reserve fund.

Once all miscellaneous (goodwill) funds are understood by council, we will address resolution(s) regarding fund purposes. This is an effort to move towards a program church.

There are \$2000 left in for Pastor's moving expenses. We need to learn status of those expenses.

Memorial Garden discrepancy remains unresolved (see last month's minutes).

Becky Peer (Organist/Pianist) has informed Pete that BSLC owes her \$30 for the lease on the piano over the last 3 years. Becky needs to submit the request to Herb.

### Action items

Contact Resurrection

Explain miscellaneous funds

Resolve memorial garden fund

Becky to fill out payment request form

### Person Responsible

Jennifer

Jack

Jack

Pete

### Deadline

Next council mtg

Next council mtg

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Next council mtg

## 6. Church Calendar & Communications

Bill Boltz

5 min

Discussion: The Calendar Request form was presented. It will be implemented for any requested use of facilities.

### Action items

Distribute request form to teams and to Terri

Post form on website for download

### Person Responsible

Pete

Terri

### Deadline

ASAP

ASAP

## 7. Office Hours

5 min

Discussion: Office wants to change hours to 9 to 5 M – F.

Pete has conflict of interest, will abstain from voting.

M/S/C Motion to set the Office hours to 9 to 5, Monday through Friday from the current 8:30 to 5, Monday through Friday.

## 8. Congregation Life/Anniversary, Offerings

Bill Boltz (for Mary Anderson)

1 min

Discussion: Terry Duggen and Liz Boltz have volunteered to co-chair the Congregational Life Team.

## 9. Personnel Team Establishment

Bill Boltz

3 min

Discussion: A chair is needed for this team.

### Action items

Meet with Pastor Kate to discuss team leaders

### Person Responsible

Jack Foote

### Deadline

Next council mtg

## 10. Copier Update

Jack Foote

10 min

Discussion: Sales tax is required in State of AZ. Leasing company will pass this expense onto us. Synod confirms that we need to pay sales tax. There will be a \$500 expense to crate up old copier for removal. Jack received references for AIG, it is network capable. Still need monthly copy rating. Bill signed lease for copy machine with a 30 day test period (which is unknown at this time).

Conclusion: Due to time restraints, a motion and vote to approve the lease agreement will be conducted by email once Jack learns monthly copy rating.

### Action items

Get monthly copy rating

Motion and voting by email

### Person Responsible

Jack Foote

All

### Deadline

ASAP

ASAP

## 11. President's Update

Bill Boltz

15 min

Discussion: 30th anniversary cake was taken care of by Lyneen Elmore.

Summary of Council Minutes can be printed in VISTAS before minutes are approved

Thrivant information is in a folder in the file cabinet, a class is to be scheduled

New Council Member Terms:

Jack and Lyneen are on council for 1 yr

Mary, Reggie, and Charles are on council for 3 years

Ministry team retreat tentatively set for June 14th.

No news on the Congregation Directory.

Judy Eckhardt (Worship Coordinator) leaves for 3 months in the summer. She plans the worship and prepares the worship bulletins for those weeks she is absent. In the past, 3 months of her salary has given to someone who fills in during Sunday service. Since she does all the work except attend services, should she be paid for having done that work?

M/S/C Motion that we pay Judy her salary during the summer months based on pre-preparation of worship services and bulletins.

## **12. Next Council Meeting**

Bill Boltz

5 min

Discussion: suggestion that we hold next meeting on Apr 20th.

Discussed preparation for meetings and presentation of materials prior to the council meeting. Request made to council members to distribute information before council meetings so all can preview materials.

## **13. Adjournment**

9:07pm

## **14. Closing Prayer**

Pete Pederson